



The Central Chamber of PIFSA

Presents

Production Planning

COURSE OBJECTIVES:

This course will assist individuals in not only calculating estimates but also production planning, management and sales. **It is imperative that students have adequate knowledge of the printing processes before attempting this course.**

WHO SHOULD ATTEND THIS COURSE:

The course is suitable for anyone who wishes to improve his/her knowledge of the Industry. It is recommended to those delegates who have successfully completed the Estimating for Printers Course. Please note this is an advanced course with strong emphasis on practical application. **Delegates must successfully complete the Estimating course before registering for this course**

COURSE CONTENTS:

- Introduction to Estimating
- Paper and Paper Calculations
- Technical Terms
- Schemes
- Magazine Production
- Book Work
- Jobbing Work
- Estimating for Web-Offset
- Computers and Computer Assisted Estimating
- Type Calculations
- Imposition
- Standard Layout for the Preparation of Quotes
- Label Work
- Hourly Cost Rates (overview)
- Carton Work
- Gravure and Flexographic Printing (Brief overview)

Three exams are written, (x1) theory exam in May and (x2) Practical exams in November. Please note that a minimum pass rate of 50% for theory and 80% for practical must be obtained to pass. The actual examination dates will be advised.

NB: The Cape Peninsula University of Technology recognises the standard of PIFSA's Estimating Certificate. Successful completion of the estimating course results in two credits being granted towards the National Diploma in Printing Management.

DURATION:

Duration : 20 x 3 hour lectures - refer to national calendar for dates, only offered in Cape Town

Time : 08h30 – 11h30

COST PER DELEGATE:

Please contact the Cape Town chamber for pricing

The course includes a Light lunch, tea, coffee and Course notes

VENUE:

Cape Peninsula University of Technology, room 4.16

ENROLMENT:

For any further information please contact Lincent Bester at the Cape Chamber office on 021 595 1367 or lincent@cape.pifsa.org, For enrolment please complete the Enrolment form and fax it to Lincent Bester on 021 595 1376